

# Pleasley Surgery Patient Group

a voice for all patients of Pleasley Surgery



## Minutes of a Meeting held on Wednesday 12<sup>th</sup> February 2020 at 1.30pm.

- 1. Attendance** - In attendance - AN (Chair), CP (Vice-Chair/Treasurer), NW (Member)

Apologies were received from RC (Member), KW (Member), DH (Member)

- 2. Minutes of the last meeting** - AN introduced the minutes which were agreed as correct.

- 3. Matters Arising** -

Banking - AN has not heard from the bank yet, following the mandate being sent for her to become a signatory. CP confirmed that they have acknowledged receipt of the mandate. CP has also produced a spreadsheet for the bank account. CP to forward the spreadsheet to all members of the PPG for their reference. CP confirmed that the monies raised, including a donation by HC, have been paid into the bank account. CP also informed the meeting that she has donated the sum of £10 to keep the bank account open.

Chronic Pain Event - 6 patients have already put their names forward from Pleasley Surgery to attend the forthcoming event. KW has offered to text message relevant patients to make them aware of this event.

The members at the meeting included their names for the event and these can obviously be removed if the demand is high.

CP confirmed that she has spoken to the CVS and they will be supplying a flip chart for the event. CP has emailed the speakers to let them know.

AN informed the meeting that she has been accepted to attend the Patient Leadership Programme.

- 4. Fundraising** - It has been agreed that the monies raised for our nominated charity (Forget-me-not Dementia Support Group) will be presented at the Chronic Pain event. CP to obtain the Practice Manager's signature on the cheque.

- 5. Funding** - CP informed the meeting that she has applied to Mansfield District Council for funding from the Mayoral 500 Pledge. This will be considered by the Council in the 3<sup>rd</sup> round of funding in April. If successful we will use the monies to purchase a projector and screen and a flip chart with paper and pens to be used at events.

CP applied to Pleasley Parish Council for funding to pay for refreshments and printing for the event. We were asked who the event is for and CP informed them that it was for patients from Pleasley and Bull Farm Surgeries. CP was informed that there are some people in the parish who are patients at Shirebrook Surgery. At this time, they have given us free use of the New Houghton Community Centre but would not be providing any further funding at this time.

- 6. Report from Practice** – there were 30 DNA's in January, up from December and down from November. CP reported that she had been in the surgery to help with the completion of Friends and Family forms. DH would be going in on Thursday 13<sup>th</sup> February. KW would be asked to keep the PPG informed of any health promotions, eg, diabetes week so that we can get involved in the surgery.
- 7. Any other business** – AN will look at the NAPP website and let us know about any health promotions that we can get involved with and will contact the Bull Farm PPG Vice Chair to introduce herself prior to our event on 6<sup>th</sup> March.

AN will bring the development plan to the next meeting for NW to update as required.

It was agreed that we will plan a raffle for Easter at the Surgery and discuss who will provide the Easter eggs.

- 8. Time and date of the next meeting** – Wednesday 11<sup>th</sup> March 2020 at 1.30 pm.